

## **About C& W Registration**

*This C&W Site has been developed from the original BT Pensioners site and the Registration Form was designed to reflect the BT organisation as it was pre 1990. The Form was recently revised to use DropDown menus to reflect the C& W Organisation and Geographic Operations. As a Mercury man I am not very familiar with C&W Organisation so if anyone can help me to improve on the form please let me know [billrees@nexusbroadband.co.uk](mailto:billrees@nexusbroadband.co.uk)*

### Mandatory Fields

*Most fields are required to be completed. Your First name; Last name; User Name; Password; Gender; Email address must be entered. Other fields are about location either Organisationally or Geographically and you have to make a choice from the Drop down menus.*

*Division: means your specialism, Engineer, Sales/Marketing, Clerical, Operating Services, or Customer Services etc. Presumably these specialisms exist in most organisational structures.*

*The entry in "Division" helps to Identify Joe Bloggs Engineer from Joe Bloggs Salesman  
The entries you make, remember, is to assist someone making a search to Identify you more closely. If you spent your time in Hong Kong people would expect that to appear in your details somewhere.*

*Entries can relate to any period of time but perhaps most people would be recognised by their last role. You can make use of the optional field "other Information" if you want to include other locations or Roles*

### Take Care in entering email Addresses

*There have been several incorrect email addresses entered at registration, this means that if you have not given your telephone number, that you are not contactable and you will not get your welcome and Confirmation email. So although there is a Verify Email Address Field, please double check and check again after registration using the Update Profile option.*

Revised November 2014